

Winnisquam Regional School District, SAU 59  
Finance Committee Meeting  
SAU Conference Room  
May 5, 2015

Minutes

Present: Wayne Crowley, Mike Gagne, Sean Goodwin, Nina Gardner, Tammy Davis, Cheryl Somma, Steve Caulfield, Turner Building Science

1. Discussion with Turner Building Science on Middle School - Steve Caulfield reviewed his latest drawings and recommendations to address the air infiltration and airflow concerns. The Committee asked about the long term life of the building and what the outcomes may be from the Capital Assessment being conducted by Turner. Mr. Caulfield stated that in the short term there will need to be a significant investment in the mechanical systems in the original building. There are also structural concerns that are to be considered. The Committee asked for Mr. Caulfield's recommendation to address our immediate concerns of avoiding future problems with moisture in the building. Mr. Caulfield noted that dehumidifiers were purchased for each wing which addresses much of the moisture problem and he recommends replacing the louver panels on the east facing section of the building and adding proper flashing and barometric discharge dampers to prevent water from entering the building and to restore air flow in the attic. A fresh air intake was enclosed when doors were added to create a vestibule at the bus entrance. This air intake will be rerouted to the exterior of the building in the attic above the art room. Mr. Caulfield also recommends a new air duct from the cafeteria to the teacher's room be installed to address air quality issues in that room. Mr. Crowley asked why not reinstall insulation above the ceiling tiles to make the attic a cold space as originally designed. Mr. Caulfield stated that there is too much mechanical equipment above the ceiling that when serviced disturbs the insulation and is seldom replaced properly. Also, it is very difficult to seal the area efficiently and he does not recommend it as a solution. Mr. Goodwin asked if sensors can be installed to alert when there is a moisture buildup in the wall interior. Mr. Caulfield said that there are wireless sensors that are battery powered and send data over the internet for monitoring. The Committee asked Mr. Caulfield to redraft a cost estimate that contains his recommendations and sensors and two more dehumidifiers to be placed in the lobby area and media center.
2. Project Management CIP Summer 2015 - Ms. Somma reported that she requested proposals for project management for the planned capital improvement projects that are scheduled to take place this summer. She shared the results and recommended that the Committee select Conneston Construction Inc. CCI would

bill at specified hourly rates for project management and also a percentage of materials and subcontractors invoices. CCI establishes a not to exceed price for each project and bills accordingly. CCI was on site during vacation week with contractors preparing pricing.

The Committee requested that Ms. Somma determine the anticipated fees for CCI and report them to the Committee before any recommendations are made and contracts awarded.

### 3. Adjournment

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