

Winnisquam Regional School District, SAU 59  
Finance Committee Meeting  
Middle School Conference Room  
April 20, 2015

Minutes

Present: Wayne Crowley, Mike Gagne, Sean Goodwin, Nina Gardner, Tammy Davis, Janice Grenier, Cheryl Somma, Howard Anderson, First Student, David Hart, Turner Building Science via conference call

1. Review of the Minutes of Monday, March 16, 2015 - approved as presented
2. Budget Line Item Adjustments-
  - The Committee recommends approval of the BLAS listed totaling \$173,450.96
3. Out-of-District Placements - is no change with 8 total students in placements. Anticipated spending is \$234,367 which is \$480,633 less than current budget.
4. Expenditure Manifest -
  - The Finance Committee recommends approval of the previously reviewed and approved expenditures:

o 1165	03/19/15	\$ 262,082.99
o 1171	03/25/15	\$ 7,523.84
o 1179	04/01/15	\$ 188,652.63
o 1181	04/03/15	\$ 48,642.29
o 1182	04/06/15	\$ 209.60
5. Financial Reports - The Committee reviewed the FY 2014/15 general fund expenditure and revenue reports, estimated 6/30/2015 fund balance and a food service operating statement through March 31<sup>st</sup>.
6. First Student -Howard Anderson, Area General Manager for First Student, attended the meeting and discussed the proposal for District services and First Student's performance. The Committee requested that the ensuing contract include language related to bus replacement and maintenance as well as include a four wheel drive bus. They also requested that the local Manager consult with the Sanbornton Highway Department when adverse road conditions are expected including snow and mud. The Committee requested that Mr. Anderson research the length of video loop available on buses. The District will also provide a procedure for video surveillance on the buses.
7. Middle School Update - David Hart of Turner Building Science attended the meeting via conference call to discuss the District's proposal for air sealing and HVAC evaluation and project oversight. The Committee reviewed a scope of

work and plans that in addition to the previous plan for addressing air infiltration included replacing two barometric exhaust dampers, restoring smoke dampers in both wings, installing a new duct from the cafeteria air handling unit to an existing diffuser in the Teacher's room and to install a new outside air duct at the southwest corner of the air classroom then balancing air handling units to provide proper air flow.

The Committee would like Steve Caulfield, the mechanical engineer who designed the project to meet with them the first week of May and review each step of the process before deciding to move forward with the project.

8. UST Committee - Ms. Somma informed the Committee that the UST Committee met and decided to increase the surcharge for diesel and unleaded by \$0.01 per gallon raising the surcharge to \$0.08.
9. Resale of power supplies for retired servers
  - The Committee approved the resale of power supplies no longer needed as the servers are retired and those operations are now hosted on-line and do not require a back-up power system.
10. Information Items:
  - Utilities - electricity, diesel and unleaded usage were reviewed. The Budget savings vs unplanned expenditures
  - Legal Summary

## 11. Adjournment