

Winnisquam Regional School District, SAU 59  
Finance Committee Meeting  
Middle School Conference Room  
May 18, 2015

Minutes

Present: Wayne Crowley, Mike Gagne, Sean Goodwin, Nina Gardner, Tammy Davis, Cheryl Somma, Zack Medlock,  
Also Present: Julie Lonergan, Tim Lang

1. Review of the Minutes of Monday, April 20, 2015 and Tuesday, May 5, 2015 - approved as presented
2. Budget Line Item Adjustments-
  - The Committee recommends approval of the BLAS listed totaling \$584,092.65
3. Out-of-District Placements - is no change with 8 total students in placements. Anticipated spending is \$234,367 which is \$480,633 less than current budget.
4. Expenditure Manifest -
  - The Finance Committee recommends approval of the previously reviewed and approved expenditures:

○ 1190	04/16/15	\$ 308,602.11
○ 1192	04/20/15	\$ 64,815.94
○ 1201	04/30/15	\$ 216,105.45
○ 1203	05/06/15	\$ 621.40
○ 1204	05/06/15	\$ 164.71
5. Financial Reports - The Committee reviewed the FY 2014/15 general fund expenditure and revenue reports, estimated 6/30/2015 fund balance and a food service operating statement through April 30th.
6. Co-Curricular Committee Request -Zack Medlock presented a request from the Co-Curricular Committee for improvements to the MS Deer Street softball infield and to purchase equipment storage boxes to place on both softball fields. The infield is in need of repair and of additional infield mix to restore the field to a safe playing surface. Also, the softball teams do not have any storage on their fields and must carry all their equipment for games and practices. The other playing fields are equipped with equipment storage.
  - The Finance Committee recommends completing the improvements to the MS softball infield playing surface for \$16,000 from the current year budget. Athletics may purchase 2 storage boxes for \$2,536 from the remaining funds in the athletic budget.

7. Mowing Bid - Two bids were received for FY 2015/16 for District Lawn Mowing.
  - The Finance Committee recommends awarding the lawn mowing contract to Dion's Landscapes for an estimated 26 mow season for \$44,904.
  
8. SCS Playground Bid - Three bids were received to replace the main playground structure at Sanbornton Central School.
  - The Finance Committee recommends awarding the playground replacement bid to Game Time at a price of \$27,761 delivered and installed. Other bids are being requested to remove the existing structure. This is a Capital Reserve Fund project.
  
9. 2015-16 Meal Price
  - The Finance Committee recommends increasing the lunch price for 2015/16 school year by \$0.05. Per the Healthy Hunger-Free Kids Act, schools participating in the Federal Free & Reduced Meal Program must increase their meal prices until they equal or exceed the reimbursement rate which is \$2.70 for next year. Lunch prices will be for elementary \$2.25, for middle and high \$2.55 and for adults \$3.45.
  
10. First Student Contract
  - The Finance Committee recommends that Ms. Somma sign a three year contract with options for two renewal years with First Student. The Committee requested that First Student include in the contract one regular route 4x4 bus, the winterization process for preparing the buses for snow season including tire inspection and replacement and that the Area Manager contact the Sanbornton Highway Department during inclement weather for updates on road conditions. First Student agreed to these requests and a contract is being drafted. Ms. Somma will insure that these items are contained in the contract before signing.
  
11. Multi-Year Contract Plowing - A plowing contractor inquired if the District would consider a multi-year contract for plowing. Ms. Somma reminded the Committee that in the past the contract bid was advertised for a single year with an option for a multi three year contract.
  - The Finance Committee recommends advertising the plowing bid for the 2015/16 season to include an option for a one and three year contract

## 12. Information Items:

- Utilities - electricity, diesel and unleaded usage were reviewed.
- The Budget savings vs unplanned expenditures
- Legal Summary
- Southwick hand-washing sink - Ms. Somma explained to the Committee that the proposal for the hand washing sink is estimated at \$28,832 which is \$10,832 over budget and will accommodate only four students at a time. Plumbing will have to be installed and drainage run through the attic to a custodial closet. The Committee agreed to halt the project while other solutions for the sink are explored. The Committee requested that Ms. Somma investigate the cost to install bottle fillers on existing water fountains.

## 13. Adjournment