

Winnisquam Regional School District, SAU 59
Finance Committee Meeting
Middle School Conference Room
February 16, 2015
5:30 pm

Minutes

Present: Wayne Crowley, Mike Gagne, Sean Goodwin, Nina Gardner, Tammy Davis, Janice Grenier, Cheryl Somma

1. Review of the Minutes of Monday, January 20, 2014 - approved as presented

2. Budget Line Item Adjustments-

- The Committee recommends approval of the BLAS listed totaling \$134,399.73

3. Out-of-District Placements - number 8 with 3 students withdrawn from their placements. Anticipated spending is \$245,637 which is \$469,363 less than current budget.

4. Expenditure Manifest -

- The Finance Committee recommends approval of the previously reviewed and approved expenditures:

o 1022	01/15/15	\$ 00.00
o 1023	01/16/15	\$ 14,068.92
o 1124	01/16/15	\$ 5,000.00
o 1126	01/22/15	\$ 154,691.73
o 1127	01/22/15	\$ 69.00
o 1137	02/05/15	\$ 318,959.52

5. Financial Reports - The Committee reviewed the FY 2014/15 general fund expenditure fund report, estimated 6/30/2015 fund balance and a food service operating statement through January 31st.

6. First Student - First Student responded to a letter from WRSD's attorney with a plan to improve transportation in the district. Ms. Davis noted that service has improved and Ms. Somma agreed and said that their communication with the District is much improved.

Ms. Somma clarified with First Student that transportation for the Huot Bus is included in the Regular Transportation amount of the quote which results in a cost decrease of .6% for school year 2015-16.

7. Sanbornton Central Storage - The Committee reviewed the results of bids received to supply and install a mezzanine storage system in an office located off the multi-purpose room included in the 2014/15 budget.
 - The Committee recommends Bode Equipment Co be awarded the contract based on their proposal of \$19,200.

8. UST Surcharge - Ms. Somma informed the Committee that the Underground Storage Committee approved a surcharge increase to \$0.07/gallon for both unleaded gasoline and diesel effective February 1, 2015. This will be an increased cost to WRSD of approximately \$795 for FY14/15 and \$1,707 for FY 2015/16.

9. 21st Century Classrooms and Media Centers - The District is working with a library specialist who provided room design/furniture plans for the High School Media Center, sample classroom plans and an estimate to equip a classroom with 24 student desks and chairs and a teacher's desk. The Committee reviewed the materials and Dr. Davis explained that the Administrative team will discuss where redesigned learning centers will make the most impact on education and develop an implementation plan.

10. Information Items:
 - Utilities - electricity, diesel and unleaded usage were reviewed. A problem was located in the roof top HVAC unit at the Ag Center which is believed to be the cause of increased usage. Facilities will continue to monitor usage to ensure the problem is solved.
 - Budget savings vs unplanned expenditures
 - Legal Summary
 - MS HVAC/Moisture Project - Turner Building Science discovered that there is no sheathing between the insulation and metal siding at the Middle School. Turner will need to redesign specifications for addressing the air and moisture infiltration.

11. Adjournment