

Winnisquam Regional School District, SAU 59
Finance Committee Meeting
Middle School Conference Room
December 15, 2014
5:30 pm

Minutes

Present: Wayne Crowley, Mike Gagne, Sean Goodwin, Nina Gardner, Tammy Davis, Janice Grenier, Cheryl Somma, Steve Caulfield, Turner Building Science, Tom Laliberte

1. Review of the Minutes of Monday, November 17th - approved as presented
2. Budget Line Item Adjustments -
 - The Committee recommends approval of the BLAs listed totaling \$340,909.87
3. Out-of-District Placements - number 7 with anticipated spending of \$229,277 which is \$485,723 less than current budget.
4. Expenditure Manifest
 - The Finance Committee recommends approval of the previously reviewed and approved expenditures:

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|--------|----------|---------------|
| o 1081 | 11/12/14 | \$ 297,201.48 |
| o 1091 | 11/26/14 | \$ 188,830.20 |
| o 1092 | 11/26/14 | \$ 71.13 |
5. Financial Reports - The Committee reviewed the FY 2014/15 general fund expenditure fund reports and a food service operating statement through November 30th.
6. Turner Building Science - The Committee discussed a proposal from Turner Building Science to assist with modifications to the Middle School. Turner will verify conditions and design improvements. They will develop construction documents and oversee bidding and construction.
 - The Finance Committee recommends approval of the Turner Building Science Proposal of \$24,500.
7. Other Business - Tom Laliberte discussed the STEAM program that will replace the Industrial Arts program at the High School. Mr. Laliberte presented a list of materials and equipment to purchase for the STEAM program from the current year IA budget.
 - The Finance Committee recommends repurposing the current year IA funds of \$10,550 and unused book funds of \$6,500 to purchase equipment and materials for the STEAM program.

Dr. Davis discussed replacement of the District phone system that is in the capital improvement plan for 2015/16. She explained that more due diligence needs to be done on what system design is best for the district and whether lease vs purchase should be considered. Dr. Davis recommends delaying the phone system replacement and adding it to the 2016/17 capital improvement budget. This will be discussed by the Capital Improvement Committee and their recommendation will be presented to the School Board.

8. Information Items:

- a) Utilities - electricity, diesel and unleaded included
- b) Budget savings vs unplanned expenditures
- c) Legal Summary

9. Adjournment