

WRMS PTO Meeting
December 14, 2010

Present: Carolee Longley, Stacey Jones, Cenanne Sanders, Pam Miller, Jo-Ala Markson

1. Welcome – Carolee welcomed everyone and started the meeting.
2. Review November Meeting Minutes – We all reviewed the meeting minutes. The delivery day for Little Caesars is actually February 1st at 1:30. Stacey Jones made a motion to approve the minutes. Jo-Ala Markson seconded the motion.
3. Treasurer's Report – Stacey shared the treasurer's report. The balance last month as of Nov 1, 2010 was \$2,214. Carolee made a motion to create a petty cash fund. Sue Berry seconded the motion. We currently have \$57.48 in the petty cash fund. This money is to be kept in the PTO closet in the teachers' room. Stacey Jones made a motion to cap the petty cash at \$75. Jo-Ala Markson seconded the motion. The ending balance as of today is \$2,214.44. Cenanne Sanders made a motion to accept the treasurer's report as written and Sue Berry seconded it.
4. President Opening – Carolee Longley announced that she is stepping down as president of the PTO. This will be her last meeting.
5. Nominations for Vice-President – Stacey Jones nominated Sue Berry for vice president and Jo-Ala Markson seconded. Sue Berry was unanimously voted in as vice president.
6. Book Fair – Carolee shared information about the book fair. There were many great volunteers for the book fair. There were seventeen volunteers who donated a total of 127 hours. There were quite a few students that helped out. Our total sales were \$2,522.51 (close to 300 books in three days)! We have \$1,261.00 scholastic dollars.
7. Fear Factor Assembly – The assembly will be on Thursday, December 23rd. Sue Berry will call the parents of the three students to be sure they can participate. The students who helped out at the book fair will be participating by presenting the “food” to the fear factor participants. Carolee suggested that her daughter would be willing to create a power point with pictures from the book fair, but we decide that we will have the pictures posted on the PTO bulletin board. Carolee will also give the pictures to Sue Berry for the yearbook. Sue will pick up all of the food items. Pam has volunteered to run the assembly. There are certificates for the student volunteers. It was suggested that we have Fear Factor participant certificates. Sue Berry offered to make some certificates.
8. Review of Spirit Clothing – Stacey reports that the most popular items were flannel pants, tie dye tee, and beanie. Stacey ordered one more additional item of each of the three most popular items. The extra items could be used for late orders or for the bulletin board to generate interest in a spring order. We sold a total of 97 items. The total money we received was \$1,792. Our cost was \$1,527, which included one screen charge of \$20, which we will not have to pay for our next order as long as the art remains the same. Jo-Ala Markson offered to pick up the items and sort out all the orders.
9. Little Caesar's Pizza Fundraiser – Stacey asks if we could get the order forms out before the holidays. Stacey offered to make stickers and give them out to all

students who sell something. All sellers will get their name put into a raffle and one name per grade will be selected to win a pepperoni personal pizza kit.

10. PTO By-Law Revision – Stacey has typed up her suggestions for the by-laws. Stacey will send those out to officers. We will review the changes and have them ready to put out for the next meeting so that there will be 30 days notice and we can vote on them in February.
11. Planning for Go Green Expo – Carolee suggests we form a committee that will be in charge of organizing the event. Stacey suggests we charge a fee for our vendors. We would like to set a permanent date soon for our event. Cenanne will check in with Jeanne and Candice to see if they would like to help organize.
12. Other – Jo-Ala brought in a receipt for Staples Rewards. Stacey started a folder. We will be receiving coupons that are dated and we can use our coupons to purchase items for the week of Teacher Appreciation Day (May 3rd).
13. Next Meeting Date – The next PTO meeting date will be January 11, 2011 at 6:00 in the media center.