

The Constitution of the Winnisquam Regional High School Student Council

ARTICLE 1: Name, Purpose

- Section 1 - The name of this organization shall be the Winnisquam Regional High School Student Council.
- Section 2 - The purpose of this organization shall be to assist in management of the school and enrichment of the community, provide a forum for student voice and channels for student involvement, and to provide orderly direction to school activities.

ARTICLE 2: Membership

- Section 1 - Membership is open to an unlimited number of students from each class.

ARTICLE 3: Eligibility

- Section 1 - Any registered student of Winnisquam Regional High School **or any student who is home schooled in the Winnisquam Regional District** may join the Student Council.
- Section 2 - Eligibility for president is restricted to juniors or seniors who have served a minimum of **two years** on the council. The vice-president is open to sophomores, juniors, or seniors with a minimum of one year on the council.
- Section 3 - Eligibility for running for the Executive positions will be based on the following attendance percentages: President 90%, Vice President, Secretary, Treasurer, Historian, and Public Relations Director 80%. All regular members must remain at a 70% attendance level to be a recognized member of the council.

ARTICLE 4: Officers

- Section 1 - The officers of this organization shall be President, Vice President, **or Co-Presidents**, Secretary, Treasurer, Historian, and Public Relations Director.
- Section 2 - All executive officers shall be elected by the student council members at the first meeting held after the May elections.-reword

ARTICLE 5: Executive Board Duties

- Section 1 - The duties of the President shall include presiding over business meetings, using correct parliamentary procedure, voting on any matter in which Student Council is equally divided.
- Section 2 - The duties of the Vice President shall include performing the duties of the President in his/her absence, assisting the President, enforcing authority, and making monthly calendars.

- Section 3 - The duties of the Secretary shall include taking attendance, **providing agendas upon request**, minutes at all meetings, keeping a written record of all Student Council proceedings, distributing the minutes upon request, and passing out membership/probation letters after each major event and once a month to present to the class advisors for the student council representatives.
- Section 4 - The duties of the Treasurer shall include maintaining records of receipts and expenditures, making a financial report upon request, and filling the soda machines at least once a week.
- Section 5 - The duties of the Historian shall include documenting all Student Council events and preparing an end of the year scrapbook to fit the requirements of the Honors Council and slide show. Scrapbook pages should be created a week or two after each major event. The Historian is also in charge of keeping our bulletin board up to date and decorated accordingly.
- Section 6 - The duties of the Public Relations Director shall include attending all School Board Meetings **and PTSO meetings** or finding a replacement if he or she has prior commitments. He or she should report back a brief summary of what occurred at the meetings. Also, if there is any problem that the student body would like for the board to hear, he or she must present it at the school board meeting. He or she shall also contact the newspapers for publicity when necessary.
- Section 7 - The duties of the Quartermaster shall include recording an inventory of the Student Council closet and keeping it clean and updating the sign out in front of the school for the office at the beginning of each week.**
- Section 8 - All executive members will assist in evaluation the participation of the general council and determine their attendance percentage.

ARTICLE 6: Elections

- Section 1 - Elections for the executive board of the following term will be held in the month of May after class elections.
- Section 2 - Officers shall be nominated with a signed petition containing not less than 30 signatures from students, including 5 from each class and 4 staff signatures. Reminder, students are only allowed to sign one petition of the same position. Officers must follow appropriate deadlines set forth by the student council.
- Section 3 - Voting for officers shall be prepared by secret ballot. Only non-probation members may vote in the elections for executive board. **Seniors cannot take part in these elections.**
- Section 4 - Vacancies among officers shall be filled by Advisors' and Presidents' choice.

Section 5 - The entire student body shall vote in the election of the President and Vice President of the Student Council. The President and Vice President shall be nominated with a signed petition containing no less than 40 signatures from students, including 10 from each class and 8 staff signatures.

Section 6 - After the elections of the President and Vice President, the two may mutually decide to become Co-Presidents and agree to share the duties of President and Vice President.

ARTICLE 7: Meetings

Section 1 - The council shall meet **at least** twice a week. The executive board will meet once a week. Special meetings may be called by the President when the occasion arises. These meetings will be held in accord with Robert's Rules of Order and under accepted parliamentary procedures during voting.

Section 2 - A schedule for regular weekly meetings will be determined at beginning of each school year.

ARTICLE 8: Attendance

Section 1 - Each student council member must attain a minimum of 70% attendance at all events, 10% including meeting attendance, in order to gain recognition as a council member. If this percentage is not reached, the member will be put on probation with the possibility of suspension from student council, if on probation two terms in a row.

Section 2 - Probation is decided after every major event. If a member is on probation two consecutive terms, then the member will be removed from student council. Any member may appeal to the executive board if he or she disagrees with his or her removal.

Section 3 - Mandatory events shall be determined by the Executive Board at least two weeks in advance. If a member does not attend the mandatory event, he or she will be placed on probation. It is the responsibility of the member to make up the event within three weeks. If the member does not make up the mandatory event, he's or she will be removed from the council.

Section 4 - Prior to homecoming and winter carnival the executive board will create a point system with approval from the council to measure participation in these events. If members do not meet the expectations they will be put on probation with the possibility of suspension from student council.

Section 5 - If a member is more than 5 minutes tardy to a weekly meeting attendance at the meeting will not count. If a member is more than 10 minutes tardy to an after school event attendance will not count. (Recognized exceptions to this are sports practices and games, other club meetings or activities, an excused

absence from school, and emergencies).

- Section 6 - **Members must give at least a 3 days written notice if they cannot attend an event. If they are unable to go, then they must find a replacement if needed or they will be placed on probation. Any other attendance issues are at the discretion of the executive board.**

ARTICLE 9: Impeachment

- Section 1 - In order for an advisor or student to impeach an officer a special meeting must be called in which the reasons for impeachment are presented. The person being impeached has the right to refute his/her impeachment at the special meeting; if they do not show up they will not have this right. A 3/5 vote is needed to impeach an officer by the executive board. Only those in attendance at the meeting have the right to vote, no absentee ballots will be accepted.
- Section 2 - If the President is impeached the Vice President will take his/her place. For all other officers, a replacement shall be chosen by the President and Advisors.

ARTICLE 10: Amendments

Amendments to this Constitution may be proposed by members or advisor and must be ratified by a 2/3 vote.

- Section 2 - Amendments must be proposed in writing. Proposed amendments must be read to the council at a regular meeting and must be voted on at the next regular meeting.

ARTICLE 11: Constitutional Ratification

- Section 1 - **Seniors are allowed to vote on the proposed Constitution.**
- Section 2 - **The Constitution will take affect in the following school year.**