

- Removal from a course
- Student detention, suspension or expulsion
- Financial retribution for damages
- Referral to the appropriate legal authorities for possible criminal prosecution

Staff:

- Incidence referred to school district administration

Privacy:

The WRSD IN is maintained and managed by the system administrator in such a way as to insure its availability and reliability in performing its educational mission. Users have no reasonable expectation of privacy concerning any materials transferred over or stored within the network. These total materials remain the property of the WRSD. The WRSD will cooperate fully with legal services that may require this information.

Liability:

The responsibility of the user is to familiarize himself/herself with, understand and abide by the rules of the Acceptable Use Policy and make appropriate use of the available resources. The school district shall not be liable for any direct or indirect, incidental, or consequential damages (including lost data or information) sustained or incurred in connection with the use, operation, or inability to use District networks and resources.

Internet Access and Parent/Guardian permission

This policy is in place to insure an understanding of the correct use of technology in the school district by all users and to assure its respected and educational purpose. It is standard that the WRSD allows all students full privilege of the WRSD IN including access to the Internet unless he/she is under a previous restriction or limitation. However, parents/guardians have the right to prohibit their student's access to the Internet. **If you want your student's Internet access denied, you must indicate this on the return signed form of the student handbook.**

References and acknowledgments: This *Acceptable Use* document is a product of the WRSD, edited policies from the Bow School District, NH "Acceptable Use Policy" and the New Hampshire School Board Association.

**FACULTY/STAFF TECHNOLOGY
Acknowledgement**

Email is an additional tool given to all faculty/staff in the WRSD. The Acceptable Use Policy applies to the use of Email. Important to note: confidentiality of Email messages and data should not be assumed: 1- Messages and data stored or transmitted are capable of being viewed by other parties. 2- Even if a message is erased, it is still possible to retrieve. A person's password(s) should never be given out to students or other staff members. For network and Email security staff members must always log off the network when leaving the computer station.

All users are reminded that the Email system and software are the property of the WRSD therefore messages and files sent, received or stored remain the property of the district and can be read or reviewed if necessary. The use of Email at WRSD is primarily for educational purposes. In no way should it be used as a link to advance one's personal views, business ventures and/or any for profit organizational associations. Staff members are expected to use Email in a professional manner.

I have read the WRSD IN "*Acceptable Use Policy*" and Email usage and agree to follow and enforce it.

Faculty/Staff Signature	Date	Principal's Signature	Date
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